



OSHVAL EDUCATION TRUST MANAGED

Smt. Chandramaniben Zaverchand Meghji Gosrani
B. C. A. College

(SELF FINANCED)

Shah Bhagwanji Kachra Education Complex, Near Oshwal Circle, Indira Gandhi Marg,
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Date:-16.07.2021

Important Instructions for Starting Physical Educational Work in College Campus

1. All students have to submit permission letter of parents as per given format in Annexure – 1.
2. Students have to maintain self-discipline and follow the below mentioned steps to take care about COVID situation.
 - (1) Wash hands regularly and properly.
 - (2) Maintain social distance
 - (3) Avoid to touch eyes, nose and face.
 - (4) Always wear a face mask.
3. Avoid any kind of activity that could create a crowded situation and come only when called in slot wise with a distance of 2 meters.
4. Use the sanitizer after exchanging items between students / staff, touching the surface of walls, doors, door handles, stair railings and switches.
5. Avoid meeting in groups and maintain social distance in the campus building, ground and parking area.
6. Entering and exiting the campus is permitted according to the given slot; also not allowed to join in the group after completion of daily schedule.
7. Students should not sit outside the classroom even wearing masks.
8. Do not play any kind of physical games.
9. Classroom and Lab will be permitted to 50% capacity of the students as per the time table.
10. During Classroom and Lab follow **safe social distance** between two students.
11. The schedule will be the same for students participating online and offline lecture.
12. Any student found unhealthy immediately inform to any faculty member.
13. In case of fever, cough and breathing problems, the students are advised to take rest at home and attend the online lectures.
14. Students have to maintain social distance at corridor.
15. Students are not allowed to shake hands with anybody.
16. Students have to bring a water bottle along with them & take care of cleanliness of water room.
17. Students are advised to use dustbin for waste paper, tissue, napkin etc. inside the campus.
18. Last but not the least, all must follow the periodically published government guidelines.

Mrs. HETAL G. SAVLA
I/c. Principal
Smt. C. Z. M. Gosrani,
B. C. A. College, Jamnagar